

**School Site Council (SSC) Agenda/Minutes Template**

<b>Meeting Date:</b> April 21, 2020	<b>Meeting Location:</b> Zoom Meeting
<b>Starting Time:</b> 6:30pm	<b>Ending Time:</b> 7:10pm

**Participants:** Elected SSC Council Members. All staff, parents, and members of the public are invited.

<b>Item/Time Limit</b>	<b>Actions Requested</b>	<b>Person Responsible</b>	<b>Comments/Parent Advice</b>
<b>1. Call to Order (1 minute)</b>	None	Chair	Call to order at 6:34
<b>2. Roll Call (1 minute)</b>	None	Secretary	Present: Tracy Yust, Eric Garber, Kristin Silva, Carolee Churchill, Keri Johnston, Michelle Montoya, Alice Gillette, Susan Bridge, Jenn Roush, Russ Odell, Jeremy Conway, Jennifer Nichols, Katie Dutra
<b>3. Additions/Changes to Agenda (1 minute)</b>		Chair	No changes
<b>4. Reading and Approval of <a href="#">Minutes</a> (1 minute)</b>		Secretary	February Minutes approved (moved: Alice Gillette, seconded: Eric Garber)
<b>5. Reports of Officers/Committees (5 minutes)</b> <b>a. Principal's Report</b>		Chair	<ul style="list-style-type: none"> <li>● Principal Miller says for next year we will need 3 new parent/community member spots and 1 staff spot (unless anyone is planning on staying on)</li> <li>● Send out letter on 4/27 to submit names by May 8. Voting May 11-15.</li> <li>● Distance Learning has launched! Teachers were divided into teams to tackle different subjects. Chrome book distribution was a</li> </ul>

Date Posted: \_\_\_\_\_

			<p>success! (9 left!) It was discovered that Google limits audio file clicks, but other than that things seem smooth. Google Meets are working well and students are enjoying the choice boards.</p> <ul style="list-style-type: none"> <li>● A survey will be coming out for parent/staff input in the next few weeks</li> <li>● Triple-wide cafeteria coming this summer, per Nick Baral in maintenance and operations, permanent building will be completed by next summer</li> <li>● Ordering furniture for 4th/5th grades for next year</li> </ul>
<b>6. Public Comment (5 minutes)</b>	<b>*Not Applicable</b>	<b>Chair</b>	

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<b>7. Unfinished Business (None)</b> a. None		<b>Principal</b>	
<b>8. New Business (20 minutes)</b> a. <b>Review and potential approval of 2020-21 SPSA</b>		<b>Chair &amp; Principal</b>	<ul style="list-style-type: none"> <li>● 5 goals have turned into 3</li> <li>● Stakeholders are now incorporated into the 3 goals</li> <li>● Goal 1: College and Career</li> <li>● Goal 2: Academics</li> <li>● Goal 3: English Learners</li> <li>● Staff and ELAC repeated the same process that SSC did to give input and everything was condensed</li> </ul>

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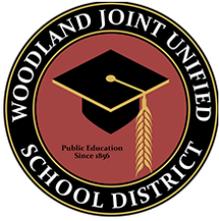
			<ul style="list-style-type: none"><li>● Principal Miller walked SSC through data reports used to help form SPSA goals</li><li>● Added PD and Parent Education to Goal 1, added money for teachers to go visit other schools</li><li>● Goal 2 is now a pretty big goal - this is now where the bulk of the money is. (Academics and socio-emotional)<ul style="list-style-type: none"><li>○ focus on attendance, increase parent participation, before/after school clubs, PD for teachers/staff</li></ul></li><li>● All strategies listed can't all be paid for from the budget in the SPSA - funding is coming from other places also (discretionary, grants, PTO, etc)</li><li>● Spring fundraisers will likely be moved to the fall due to Covid-19</li><li>● Think about partnerships for funding (possible sub-committee?)</li><li>● Question from Eric - Will it matter that there won't be SBAC data for Goal 2? Do we need to remove that? Robyn will ask the district.</li><li>● Might go back and highlight which ones will be paid for with supcon funds</li><li>● Things are going well at Spring Lake Elementary - we just don't have the money that some other</li></ul>
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			<p>schools have - open to ideas of how to increase our funding</p> <ul style="list-style-type: none"><li>● Wellness CA (socio-emotional grants), Raley's, Dignity Health, Kaiser</li><li>● Robyn is going to make a copy of the budget for us so we can see where the money is being spent</li></ul>
<b>9. Adjournment (1 min.)</b>		<b>Chair</b>	<ul style="list-style-type: none"><li>● Final meeting for the year next month</li><li>● Moved to adjourn at 7:40, seconded by Tracy Yust</li></ul>

Prepared By: \_\_\_\_\_ (signature) \_\_\_\_\_  
(type name)

Date: \_\_\_\_\_



Send completed Agenda/Minutes and sign-in sheet to  
School Name

School Site Council (SSC)

### Legal Mandates and Recommendations

Date Accomplished:

	Election of SSC Council- <b>Mandate</b>
	Professional Development and Training for SSC-Roles and Responsibilities- <b>Mandate</b>
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- <b>Mandate</b>
	Review Student Achievement Data- <b>Mandate</b>
	Monitor the Implementation of the School Plan for Student Achievement- <b>Mandate</b>
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - <b>Mandate</b>
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- <b>Mandate</b>
	Evaluate the effectiveness of the School Plan for Student Achievement- <b>Mandate</b>
	Coordinate with ELAC to review programs for English learners- <b>Mandate</b>
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- <b>Mandate</b>
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- <b>Mandate</b>